



MARIAN COLLEGE
KUTTIKKANAM

(AUTONOMOUS)

MAKING COMPLETE

UNDER GRADUATE COURSES

2019 - 2020

Prospectus



MARIAN COLLEGE
KUTTIKANAM
(AUTONOMOUS)

MAKING COMPLETE

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Marian College Kuttikkanam (Autonomous)

Marian College, Kuttikkanam (Autonomous) established in 1995 is the youngest Autonomous College in Kerala. Situated at an altitude of 3500 feet above sea level, Marian provides the best environment for quality learning aimed at the holistic transformation of her students making them informed citizens of the country. With a breath-taking salubrious campus, efficient management, erudite faculty and state of the art facilities with stimulating classrooms, Marian in recent years has emerged as a hot destination for the learners to jumpstart their career. Reaccredited with A grade (CGPA 3.52/4) by NAAC in 2014, the College holds the prestigious status of College with Potential for Excellence (CPE) from UGC awarded twice in 2009 and 2014.

MARIAN VISION

To be a transformational leader in education, facilitating and celebrating the full flowering of 'life in abundance'.

MARIAN MOTTO

Inform - Form - Transform

MARIAN CAMPUS

Situated 3,500 feet above sea level and surrounded by lush green tea plantations, Marian College lies in lap of Mother Nature, providing a salubrious environment best suited to our students. With smart classrooms, state-of-the-art infrastructure, dedicated management and erudite faculty, Marian envisions the comprehensive transformation of her students. You witness here the beautiful chemistry of mixing technology and education so that Marianites acquire the skills required for the modern world and other innovative capabilities quicker when compared to their counterparts. Marian is an abode for learners where 'tireless striving stretches its arms towards perfection' and espouses a unique paradigm of enlightenment rooted in the composite, pluralistic and heritage proud Indian ethos sticking on to our motto 'inform, form and transform'.

STUDENT LIFE AT MARIAN

Each programme at Marian has a unique pedagogy which includes activities like industrial visits, movie reviews, field work, rural camps, and entrepreneurial ventures by students. Live projects, news analysis, training programmes, dissertation etc. equip students to keep in touch with today's realities. Marian fosters educational diversity in an inclusive teaching environment. Innovative teaching methods like Flip Classrooms, QR codes etc. also boost their intellectual ability and their analytical skills. With high speed Wi-Fi, advanced computer labs, library, conference halls, auditorium and discussion rooms, Marian makes it sure that it provides the best facilities to the students 24/7. Other facilities such as hostels, wellness centre, placement cell, library, counselling services, cafeteria etc. are available to students. In recent years Marian has turned out to be the recruitment hub of Kerala. Marian gives emphasis on extracurricular activities by making students active even outside the classroom through various clubs and associations with a view to help in the holistic development of the students.

ADMISSION TO UNDERGRADUATE PROGRAMMES

Marian College is conferred with the enviable status of autonomy by UGC in 2016. Therefore the admissions to UG Programmes are made directly by the College. Autonomy has given the College the freedom to design syllabi in tune with the requirements of Industry, introduce new programmes and courses, innovative assessment and evaluation patterns, to conduct examinations, announce results and to issue of mark lists. Hence, all UG programmes of the College from the Academic Year of 2017-2018 follows the syllabi developed and updated by the different Boards of Studies constituted by the College. Students admitted to the programmes will be in the autonomy stream. However, the degrees are awarded by Mahatma Gandhi University, Kottayam.

PROGRAMMES OFFERED

AIDED

	Programme	Sanctioned Strength
1	Bachelor of Computer Applications (BCA)	60
2	Bachelor of Business Administration (BBA)	60
3	Bachelor of Commerce (B.Com with Finance and Taxation)	60
4	Bachelor of Social Work (BSW)	24

SELF-FINANCING

	Programme	Sanctioned Strength
1	BA Applied Economics	30
2	Bachelor of Commerce	50
3	Bachelor of Commerce	50
4	BA Communicative English	40
5	B Sc. Mathematics	30
6	Bachelor of Social Work (BSW)	40

HOW TO APPLY?

- Candidates have to apply online at www.mariancollege.org.
- Single application is sufficient for all programmes.
- Fee for Application form is Rs. 400/- (Rs. 200/- for SC/ST candidates).
- Fee can be remitted only online.
- Application fee once remitted shall not be refunded.
- Students seeking admission to management quota seats have to submit a separate application form. The Application Form for Management Quota (MQ) can be downloaded from the site after payment of fees. Fee for application form for MQ seat is Rs 500/-. Duly filled in MQ application forms should reach college office within the stipulated time.

- Candidates awaiting results of the qualifying examinations are also eligible to apply. However, application will be completed only with submission of results of the qualifying examination.

[APPLY NOW](#)

IMPORTANT DATES

1	Commencement of Online Registration	03-01-2019
2	Closing of Registration for First Allotment	15/05/2019 *
3	Publication of Provisional Rank List for First Allotment and Reporting Errors, if any	18/05/2019
4	Publication of rank list for First Allotment	20/05/2019
5	Admission of Candidates in the First Allotment	20/05/2019 onwards
6	Admission of Candidates in the Sports, Cultural and Physically Challenged Quota	20/05/2019
7	Commencement of Online Registration for Second Allotment	20/05/2019 onwards
8	Special allotment-1 for SC/ST candidates	24/05/2019
9	Closing of Registration for Second Allotment	28/05/2019
10	Publication of rank list and Admission of Candidates in the Second Allotment	30/05/2019 *
11	Special allotment-2 for SC/ST candidates	31/05/2019
12	Date of Commencement of Classes	17/6/2019
13	Date of Closing of Admissions	As per the schedule of the University.

*Last date for online submission of application will be subject to the publication of results by HSE/CBSE whichever is later. Details of admission process will be published in the website of the College.

*Second Allotment will be made subject to the availability of vacant seats in various programmes.

ELIGIBILITY

Eligibility and criteria for admission to different academic programmes at Marian will be the same as that of the Mahatma Gandhi University, Kottayam.

PROGRAMME	ELIGIBILITY NORMS
Bachelor of Computer Applications(BCA)	Candidates shall be required to have passed the Plus Two/equivalent examination recognized as equivalent thereto by Mahatma Gandhi University, Kottayam in Science stream with Mathematics/Computer Science/Informatics Practices as optional.
Bachelor of Business Administration (BBA) Bachelor of Social Work (BSW) BA Communicative English BA Applied Economics	Candidate shall be shall be required to have passed Plus Two or equivalent examination recognized as equivalent thereto by Mahatma Gandhi University, Kottayam .
Bachelor of Commerce (Model I) Specialisations available a) Finance and Taxation b) Cooperation	Admission to the B.Com Degree Programmes shall be open only to candidates who have passed the Plus Two or equivalent examination recognized by Mahatma Gandhi University, Kottayam with Book Keeping and Accountancy and any two of the following subjects, viz., (1) Commerce (2) Commercial Correspondence and Commercial Geography (3) Economics (4) Life Insurance with Salesmanship (5) Banking with Secretarial Practice (6) Business Studies (7) Mathematics (8) Computer Science/ Computer Applications (9) Informatics Practice & Management , (10) Informatics Practice , (11) Management, (12) Accountancy as optional under Part III of the Examination. OR Should have passed Plus Two or equivalent examination recognized by Mahatma Gandhi University, Kottayam with other subjects under Part III optional subjects provided they have secured 45% of the aggregate marks.
B Sc. Mathematics	Candidates shall be required to have passed the Plus Two/equivalent examination with Mathematics as one of the optional subjects or Mathematics as one of the subjects in Commerce group.

BONUS MARKS / DEDUCTION OF MARKS

Calculation of bonus marks or deduction of marks for the purpose of calculation of index marks will be same as that of Mahatma Gandhi University.

The **Bonus Marks** will be awarded as follows:

1. Bonus of 15 marks will be awarded to applicants with NCC or NSS Certificates at 'Plus Two Level' for admission to all programmes. In respect of NCC candidates, the bonus marks will be awarded on the basis of NCC Certificates signed by the Director and issued by the Directorate of NCC to candidates who have secured at least 75% attendance after having participated in its activities during the programme of study immediately preceding the programme for which admission is sought. An additional bonus mark of 3 will be given to 'A' Certificate holders, 5 marks to 'B' Certificate holders and 5 marks to 'C' Certificate holders in proof of their high proficiency.
 2. In respect of NSS candidates, the bonus marks will be awarded on the basis of NSS Certificates issued by the competent authority.
 3. Bonus of 15 marks will be awarded to the Ex-servicemen applicants and widows and children of Jawans and Ex-servicemen seeking admission to the Degree Programmes. Applicants to this category should invariably produce along with the application form an attested copy of certificate issued not earlier than six months from the last date of submission of application from the military authorities or State/Zilla Sainik Welfare Officer to the effect that he/she is the son/daughter of an ex-service man or an ex service man himself/herself.
- The benefit of bonus marks can be scored by a candidate only under one category i.e., either NSS or NCC.
 - Bonus marks will be added only if the candidate has obtained the prescribed minimum qualifying marks in the qualifying examination while calculating the index marks.

DEDUCTION OF MARKS

Handicap of Five marks for every successive attempt after the first attempt subject to a maximum of twenty marks will be deducted from the total marks in the case of those who have taken two or more chances to complete the examination. The number of chances means the number of chances taken for passing any part of the qualifying examination after the prescribed programme period. Appearance for improvement of marks shall not be considered as an additional chance.

No handicap marks for SAY pass outs be imposed if admitted in the same academic year but five marks shall be deducted if he/she is ranked in the admission list of the succeeding year. Candidates who have passed the qualifying examination under SAY scheme or such supplementary scheme are eligible to apply for First Year programme in the same academic year, but they have to produce the mark lists on or before the closing date of admission as notified by the University.

RESOLVING OF TIE

If the index marks of two or more candidates happen to be the same, then for breaking the 'tie', the following criteria will be followed one after another in the order given below:

- The candidate who has scored higher marks in the concerned elective subject shall be placed first in the rank list. For B.Com. Programme, Business Studies (commerce) shall be considered as the elective subject.
- The candidate who has scored higher marks for Part III subjects (or the subjects other than languages, if part is not specified) taken together shall be placed first in the rank list.
- The candidate who has scored higher marks in Part I (English if part is not specified) shall be placed first in the rank list.
- The candidate who has scored higher marks in Part II (second language if part is not specified) shall be placed first in the rank list.
- By giving residential weightage (at district/state levels). Preference shall be given to candidates who are elder.

INDEXING OF MARKS

The index marks for the preparation of rank list to different programmes will be calculated as per the existing norms of Mahatma Gandhi University, Kottayam. The norms are given below.

PROGRAMME	INDEXING MARK CALCULATION
Bachelor of Computer Applications(BCA)	Total marks obtained in Part III less handicap marks plus marks obtained for Mathematics/Computer Science (best of two) plus bonus marks if any.
Bachelor of Business Administration (BBA)	Marks obtained in Part III of qualifying examination with 50% quota for Arts and Commerce Group and 50% quota for Science Group and if not filled up from one quota the rest can be filled from other quota.
Bachelor of Commerce (B.Com with Finance and Taxation)	Marks obtained in Part III Optional at +2/equivalent exam less handicap marks plus a weightage of 50 marks in each of the three subjects of Commerce combination subject to a maximum of 150 marks plus bonus marks if any. The optional subjects concerned under Part III will be Commerce, Commercial Correspondence and
	Commercial Geography, Accountancy, Book-Keeping and Accountancy, Economics, Life Insurance and Salesmanship, Banking with Secretarial Practice, Business Studies, Mathematics, Computer Science/Computer Application, Informatics Practice, Management, Informatics Practice & Management.
Bachelor of Social Work (BSW)	Total marks obtained in the qualifying examination less handicap marks plus the marks obtained for optional concerned at the qualifying examination plus a subject weightage of 50 marks in the case of those who have taken the subject concerned at the qualifying examination plus bonus marks if any. The subject concerned for the award of 50 marks as weightage will be as indicated below: Weightage of 50 marks for Sociology/ Social Work/Gandhian Studies.

BA Economics	Total marks obtained in the qualifying examination less handicap marks plus the marks obtained for optional concerned at the qualifying examination plus a subject weightage of 50 marks in the case of those who have taken the subject concerned at the qualifying examination plus bonus marks if any.
BA Communicative English	Total marks obtained in the qualifying examination less handicap marks plus twice the marks secured in Part I English of the Plus Two/equivalent examination plus weightage of 50 marks to those who have taken English as one of the optional for the qualifying exam plus bonus marks if any.
B Sc. Mathematics	Total marks obtained in Part III of the qualifying examination less handicap marks plus marks obtained for mathematics.

ALLOCATION OF SEATS

AIDED PROGRAMMES

Seats will be reserved for different categories under the following main items.

Categories	Seat Distribution
Reservation for students from Union Territories and Foreign nationals	Seats allotted over and above sanctioned strength
Open quota	50 % (includes seats under PD, Sports and Cultural)
Scheduled Caste	15 %
Scheduled Tribe	05 %
Community Quota	10 % (Merit seats allotted only to applicants from the Catholic Diocese of Kanjirapally)
Management Quota	20 % (Candidates are eligible to apply, irrespective of religion, caste etc.)

i. Reservation for Persons with Disabilities

Reservation for Persons with Disabilities (PD): 3% of the seats are reserved for candidates with disabilities for all programmes and shall be allocated from open merit seats. 1% (one percent of the seats in UG Programmes) of seats shall be reserved for each of the three sections of Persons with Disabilities category (Blind, Deaf and Orthopedically Challenged) with provision for interchange of seats, if candidates are not available in a particular category in a year. The selection of candidates under this category will be based on the rank in the inter-se merit list and physical suitability, and not on the basis of the degree of disability.

‘ Person with disability’ means a person suffering from not less than 40% of any disability as certified by a Medical Board constituted for this purpose. Candidates who have a minimum of 40% disability alone will be eligible for this quota. A relaxation of 5% of marks in the qualifying examination from the prescribed minimum is allowed.

Candidates seeking admission under PD category should attach with their application form, an attested copy of the 'Certificate of Disability' issued by a District Medical Board or bodies of higher status, certifying the degree or percentage of disability.

ii. Sports quota

Two seats under each programme (Interchangeable) shall be reserved for candidates with outstanding records in sports & games. The applicant for admission to the Sports quota should have represented at least the District Sports Zone. Preference shall be given to Sportsmen who have represented the State/National School Meet. The applicant shall produce the relevant certificate to prove District representation. Calculation of merit mark will be as per the existing MG University norms for admission to sports quota.

iii. Cultural Quota

One seat for each degree programme (Interchangeable) Merit is calculated as per the existing MG University norms.

SELF-FINANCING PROGRAMMES

In all self-financing programmes 50% seats will be in open quota (merit) and 50% will be in management quota. From the merit seats there will be reservation of seats for SC and ST as per applicable norms of reservation by the State Government and the University. Application for admission in PD quota, Sports quota and Cultural quota will be considered under merit seats only.

DOCUMENTS TO BE PRODUCED FOR ADMISSION

1. Mark lists of the qualifying examination
2. Eligibility Certificate (if required)
3. Conduct Certificate
4. Transfer Certificate
5. Migration Certificate (if required)
6. Community/ Caste Certificate (if required)
7. Certificates to prove the claims of bonus marks
8. Income Certificate (For candidates eligible for fee concession)

SUBMISSION OF AFFIDAVITS

At the time of admission, two affidavits shall be submitted by the students – one signed by the parent/guardian of the applicant and the other by the student. The content of the affidavits to be submitted is made available in college website.

CONTACT

Marian College Kuttikkanam (Autonomous) Kuttikkanam P.O. Peermade, Idukki District, Kerala, 685531	Telephone: 04869 232203, 232654 Email: admission@mariancollege.org Website: www.mariancollege.org
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PROHIBITION OF RAGGING

Ragging which is a heinous crime is prohibited in the Marian Campus and anyone found guilty of ragging and/or abetting ragging, whether actively or passively, or being a part of a conspiracy to promote ragging, is liable to be punished in accordance with the UGC REGULATIONS ON CURBING THE MENACE OF RAGGING IN HIGHER EDUCATIONAL INSTITUTIONS as well as under the provisions of any penal law for the time being in force.