MINUTES AND ATR

2017-2018

Marian College Kuttikkanam

(Autonomous)
1. IQAC Steering Committee meeting  June 12  Monday

IQAC Steering Committee meeting

Date: 12.6.2017

Venue: Conference Hall

A meeting of IQAC steering committee is held in the conference hall on 12th June 2017 to discuss about various quality initiatives for the academic year. The following items were discuss in the meeting.

1. New academic program MCMS.
2. Discussion about forming a team for NIRF
3. Training program about NIRF.
4. Training program on revised NAAC accreditation
5. Training program on New NAAC accreditation
7. Moodle based online audit conducted for criteria I and II.

Members Present

1. ------------------------
2. ------------------------
3. ------------------------
4. ------------------------
Action Taken Report of IQAC Steering Committee
meeting held on 12th June 2015

The following decisions are made by IQAC based on the meeting held on 12th June 2017
Monday, in the conference hall;

Action taken:

1. Started new academic programs, Master of Communication and Media Studies and
   One batch each in BCom and MCom.
2. Formed a team for NIRF participation
3. Gave training for teachers, administrative staff on NIRF
4. Conducted a training programme for the teachers on revised NAAC accreditation
5. Conducted training for teachers and administrative staff on new accreditation
6. Moodle was customized for the data collection in the new frame work
7. This Model was presented in the HK-BU sponsored conference on ICT enable
   Teaching held at Hong Kong
8. Received a HK-BU project on AR learning and Gamified learning and 7 other
   universities from South East Asia and Australia are part this
9. A moodle based online audit was conducted for criteria I & II
2. IQAC Criteria Meeting August 7 Monday

IQAC Criteria Meeting
Date: 7.8.2017
Venue: Principals Office

The IQAC Criterion Meeting is held in the office room of the principal on 14th July 2014 to discuss about various quality initiatives for the academic year. The following items were discussed in the meeting.

1. New Infrastructure.
2. Fresher’s program for teachers.
3. Induction training.
4. Blood donation camp in association with NSS.
5. Value Education programs.

Members Present

1. ------------------------
2. ------------------------
3. ------------------------
4. ------------------------
Action Taken Report of IQAC Criteria Meeting held on 5th August 2015

The following decisions are made by IQAC based on the meeting held on 7th August 2017 Monday, in the Office Room;

Action taken:

1. Added 3 more floors to the new academic block.
2. Walkways around the campus for all.
3. Excellently furnished and secure Examination cell.
4. Facelift the library.
5. 5 aided teachers participated in 21 day refresher programmes
6. Induction training was given to new faculty members joined
7. Conducted Blood donation camp in Campus
8. Department of value education designed a program “JOY OF SHARING”.
9. Eleven Resurgence Education programs were held on Wednesdays during the value education hour.
3. IQAC Steering Committee meeting  September 18
Monday

IQAC Steering Committee meeting

Date: 18.10.2017

Venue: Conference Hall

A meeting of IQAC steering committee is held in the conference hall on 18th September 2017 to discuss about various quality initiatives for the academic year. The following items were discusses in the meeting.

1. Discussion about adding ethical and environmental aspects into curriculum.
3. Attending the workshop on AAA.
4. Conducted AAA.
5. Training program on CO, POs, PSOs.
6. Department level audit.
7. Decided to develop software for CO measurement.
8. Formation of IPR cell.

Members Present

1. ------------------------
2. ------------------------
3. ------------------------
4. ------------------------
Action Taken Report of IQAC Steering Committee meeting held on 18th September 2017

The following decisions are made by IQAC based on the meeting held on 18th September 2017 Monday, in the conference hall;

Action taken:

1. After the Audit departments were directed to revise the syllabus to improve the employability and to add ethical and environmental aspects into curriculum.
2. Applied for NIRF ranking and secured 84th Position
3. IQAC coordinator attended a workshop on AAA
4. Conducted AAA
5. Decided to incorporate Cos in the curriculum and to map Cos with Pos and PSOs
6. Arranged a training programme on CO, Pos and PSOs
7. College Pos were defined
8. Department level audit was conducted to improve CO and PSO
9. Decided to develop a software for CO measurement, CO-PO & CO-PSO mapping
10. Formed the IPR cell
4.IQAC Criteria Meeting December 4 Monday

IQAC Criteria Meeting
Date: 4.12.2017
Venue: Principals Office

The IQAC Criterion Meeting is held in the office room of the principal on 23rd September 2014 to discuss about various quality initiatives for the academic year. The following items were discusses in the meeting.

1. Study material Distribution in association with SSP.
2. Interview skill orientation program.
3. Awareness class to improve the women empowerment.
5. Book collection and distribution in association with Marian community.
6. Health survey.

Members Present

1. ------------------------
2. ------------------------
3. ------------------------
4. ------------------------
**Action Taken Report of IQAC Criteria Meeting held on 4th December 2017**

The following decisions are made by IQAC based on the meeting held on 4th December 2017 Monday, in the Office Room;

**Action taken:**

1. Study material distribution
2. “excelsior 2k17-one day interview skill orientation programme
3. PSC registration and camp to train them for exams etc
4. Conducted a awareness classes in Kozhikkanam, Elappara
5. Conducted workshop on Jewellery-making
7. Book collection: about 300 note books and pen from various classes and supplied it to the children of Peermedu government tribal school.
8. Health survey in association with health department conducted awareness on monsoon related diseases in the nearby community
5. IQAC Criteria Meeting February 20  Tuesday

IQAC Criteria Meeting

Date: 20.2.2018

Venue: Principals Office

The IQAC Criterion Meeting is held in the office room of the principal on 20th February 2018 to discuss about various quality initiatives for the academic year. The following items were discusses in the meeting.

1. Hospital Cleaning
2. Formulated institutional scholarships.
3. Decided to support start-ups
4. Participation in Entrepreneurship programs.
5. Campus drives.

Members Present

1. ........................
2. ........................
3. ........................
4. ........................
**Action Taken Report of ** IQAC Criteria Meeting held on  
**14th January 2015**

The following decisions are made by IQAC based on the meeting held on 20th February 2018  
Tuesday, in the Office Room;

**Action taken:**

1. In association with Kerala Legal Service Society by conducting legal day rally at Peermedu town to promote legal awareness.
2. Hospital cleaning at government taluk hospital Peerumedu.
3. We Care & Share, Marian Scholarships Economically Backward Student Scholarship (EB), Mar Mathew Vattakuzhy Endowment Scholarship (MVE); Mar Mathew Arackal Endowment Scholarship (MAE), Principal’s Endowment Scholarship for outstanding Girl Students (PE), ‘Caridade’ scholarship by Department of Mcom are formulated.
4. Supports 12 start-ups.
5. Over 500 students have been able to attend various entrepreneurship development programmes across Kerala.
6. Almost 18 companies visited the campus.