

# Corporate and Institutional Collaboration Policy



MARIAN COLLEGE  
KUTTIKKANAM  
(AUTONOMOUS)

MAKING COMPLETE

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**Establishment:** 8 May 2012

**Last Amended:** 8 Oct 2014

**Date Last Reviewed:** 15 May 2019

**Responsible Officer:** Principal in collaboration with HODs/ Director or Dean of School

## 1. Introduction

Marian College is committed to constant and determined efforts towards productive, dynamic, mutually beneficial and sustainable collaboration and networking of the highest standard with corporate bodies, academic institutions and other organizations for fostering closer relationships with the world of “skilled work” and “competitive learning”. This policy contributes to the realization of the vision, mission and motto of Marian college through meaningful engagements with credible and socially committed academic institutions, corporate bodies, and other organizations of excellence. Its purpose is to advance and promote significant and momentous interactions and exchange of ideas, resources and knowledge which may lead to enhanced academic excellence of the college, nurturing of talents, skills and knowledge of staff and students to reach their full potential thus attaining the fullness of life.

## 2. Objective of the policy

The primary objective of all collaboration is academic in nature. The purpose of the Marian Corporate and Institutional Collaboration Policy (MCICP) is to enable Marian College and its various departments to initiate, process, and establish collaboration or understanding between any two or more institutions for:

1. Curriculum Development/Enhancement,
2. Internship/On-The-Job Training,
3. Summer Placement,
4. Faculty Exchange
5. Professional Development of Faculty and Students,
6. Collaborative Research,
7. Consultancy,
8. Extension,
9. Publication,
10. Student Placement,
11. Twinning Programmes,
12. Introduction of New Courses,
13. Faculty and Student Exchange
14. Collaborative Seminar / Workshop
15. Resource Sharing / Innovative Teaching Practices

The actualization of this purpose entails ensuring skill development amongst the students, sharing resources of high-quality institutions and industries, and accessing the most up-to-date worldwide knowledge for the establishment and up-gradation of academic facilities, student and staff support, and infrastructure facilities of the college.

## 3. Implementation

Implementation of the policy is a departmental level exercise and as such, each department is encouraged and expected to initiate, process and develop new collaborations every year. Any


collaboration or tie-ups has to be sanctioned by the management, especially the governing board before implementation. MAKING COMPLETE

The Memorandum of Understanding (MoU) must be accepted between the collaborating parties. It should specify the name & other details of the parties between whom the MoU is being signed, clearly specifying the purpose and the goals for which the MoU is being signed. The MoU should specify the amount of capital contribution to be made by the parties (if any). It should also mention the person authorized to make the major financial decisions. Once the MoU is prepared and agreed upon by the parties involved, it should be signed and dated by the authorized individuals representing each party or organization. The memorandum should specify the duration of such an agreement between the parties i.e., the beginning and the ending dates of the MoU. Also, it should provide the circumstances and conditions in which the MoU will be terminated.

#### 4. Monitoring and Review

Every year college level as well as departmental level implementation of the policy is subject to monitoring by the Principal. The team responsible for corporate responsibility as per the corporate responsibility document of the college, reviews the execution of the policy prior to the SPEL (Strategic Planning for Excellence and Leadership) meeting of the college and will present the findings during SPEL if there is any. Each Department is encouraged to assign a faculty member to oversee the implementation of the policy at the departmental level.

Any change in the policy or addition and deletion will come into effect only after getting approval from the college governing board. If found necessary, the college governing board also has the right to deny any collaboration and tie-ups with a specific institution or individual without showing any specific reason. The policy shall be reviewed once in 5 years or whenever necessary



Principal

