



MARIAN COLLEGE KUTTIKANAM
(AUTONOMOUS)

Use of Bicycles/Battery-Powered Vehicles

Submitted to
THE NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL (NAAC)
FOURTH CYCLE OF ASSESSMENT

7.1.5.2 Use of Bicycles/Battery-Powered Vehicles

Many students use bicycles for transport to the College. This is a healthy and environment-friendly practice that also prevents pollution. The active bicycle club on the campus conducts bicycle trips to different locations of the District.



Bicycle Club members on the campus





A meeting of bicycle club members held on the campus



Marian Cycling Club (MCC)

ARTICLE 1: NAME, PURPOSE AND PRINCIPLES

Section 1: Name

The name of this Club shall be known as Marian Cycling Club (MCC).

Section 2: Purpose

The Objectives of the MCC are;

- a. To create awareness of cycling among the students as well as instill in them the importance and advantages of cycling.
- b. To promote cycling as a lifelong activity for health and happiness
- c. Encourage students to adopt cycling as a sustainable transportation.
- d. To provide training on improving pedaling efficiency, cycle maintenance, and preparing for a long ride.
- e. To organize cycling championships. in the district as well as in the State

Section 3: Principles

The MCC shall carry out its activities in compliance with the guiding principles of :

- a. Equality between all the members and all officials without racial, political, religious, or any other discrimination;
- b. MCC shall not normally interfere in the internal affairs of the members;. The MCC is a non-profit making body and its financial resources shall be used only to fulfil the objectives set forth in this Constitution. Members do not enjoy any right to these resources

ARTICLE 2: MEMBERSHIP

Section 1: Membership

- a. Any student, faculty member, or employee of Marian College Kuttikkanam Autonomous can join the MCC.



- b. Every member must partake in at least one cycling event per semester to maintain membership.
- c. Members of the MCC are free to leave or dissociate themselves from the Club without fear of retribution or harassment.
- d. The MCC shall not discriminate based on race, creed, colour, sex, age, national origin, disability, and sexual orientation.

Section 2: Membership privileges

- a. A member is allowed to vote as long as they meet the specifications set in article 2, section 1a of the eligibility requirements.
- b. As a member, one can vote in club affairs, participate in club events, and take advantage of any sponsorships the club may have.

Section 3: Membership Removal Procedure

- a. Any member who inhibits safety or exhibits any behaviour which violates MCC policy during any MCC events will be subjected to the removal process.
- b. Within two weeks of the reported incident, the club officers will vote on the removal of the member in question where a simple majority will remove the member.

ARTICLE 3: MEETINGS

Section 1: Regular Meetings

- a. Regular administrative meetings will occur at least once a month.
- b. Attendance is mandatory.
- c. Group cycling rides will be offered at least once a week during the academic year if weather permits.
- d. The club will normally hold at least one racing event per year, at least one non-profit fundraising event per year, and at least one cycling workshop per year.

Section 2: Special Meetings

- a. A special meeting will be held before any race in which the MCC is participating, and will include any member partaking in the race.
- b. Members will also attend special meetings prior to any major club event where the division of labour and logistic will be discussed.



c. The secretary may call a special meeting, when necessary, either at the suggestion of a fellow club member or upon a certain topic.

Section 3: Parliamentary Procedure

a. All meetings will be run democratically, with each person being allowed to provide input on the given topic in a respectful manner.

b. In the event, if turmoil occurs, the President will mediate the discussion in order to restore order.

Section 4: Quorum

a. In any normal vote, two-thirds of the voting members must be present to validate the vote. Once the quorum is met, a simple majority will determine the outcome of the vote.

b. In special votes, once two-thirds of the club is present a two-thirds majority vote is required.

ARTICLE 4: DUES

Section 1: Calculation of Dues

a. Dues will be determined in a meeting in which all officers will be present.

b. At that meeting, the amount will determine based on previous years' budgets, demands for activities and the MCC racing schedule.

Section 2: Collection

a. Dues will be collected during the first official club meeting.

b. Dues will be collected and documented by the treasurer.

ARTICLE 5: ELECTION

Section I. Candidacy and Nominations

a. In order to become an officer, the individual must be a student of MCKA and have shown commitment to the club.

b. Elections will be held at the yearend meeting.

c. A nomination is secured by two votes.

d. In the event that an office is vacant following the nominations, the President may appoint an individual who he/she feels is qualified for said position.



Section 2: Voters

- a. Voters must be active members of the club
- b. The majority of the whole club's votes determine the winner.
- c. In the event of a tie the President will serve as the tiebreaker.

ARTICLE 6: OFFICERS

The powers, duties, and responsibilities of the governing structure shall be defined as follows:

President

1. Serve as the chief administrative officer.
2. Preside over meetings of the MCC.
3. Call special meetings of the membership.
4. Initiate programs and projects he/she deems necessary.
5. Seek sponsorship.
6. Oversee ALL other functions of the club.

Vice President

1. Preside over club meetings when the President is not in attendance.
2. Carry out the duties and responsibilities assigned to him/ her by the President.
3. Have knowledge of every office.
4. Be able and willing to help other officers with their duties and responsibilities.
5. Seek sponsorship.
6. Help with uniform orders.

Treasurer

1. Develop a budget.
2. Make travel arrangements.
3. Collect dues.



4. Submit all funding requests in a timely fashion Secretary.
5. Assist the President with official correspondence of the organization.
6. Keep a revised copy of the constitution and bylaws for members to view.
7. Create a club roster complete with members' addresses and phone numbers.

Section 2: Qualifications

Officers must be full-time students of MCKA, be in good standing with the MCKA and have been a member of the club for at least one semester.

Section 3: Duties

Officers will hold their office for a whole academic year.

When new officers are elected, the old officers will work with the new officers to ensure a smooth transition.

Officers may hold office for multiple terms, but they must be re-elected.

If an officer cannot stay in office for the whole term, then they may only hold office for a semester.

Section 4: Removal of Officers

A petition to remove the officer(s) in question must be submitted to another officer.

The petition must contain the signatures of at least one-third of the club.

If and when this requirement is met, the officer will call a special meeting where an emergency vote will take place to determine if the officer in question will or will not be removed from office.

Refer to Article 4 for voting guidelines.

ARTICLE 7: ADVISORS

Section 1: Selection

Only the teaching and non-teaching staff of MCKA will be considered for the role of supervisor. Those who have cycling experience will be given preference. If members of the club cannot reach a consensus on an advisor, then it is up to the board of officers to who will then have to have a majority vote.

Section 2: Duties



The MCC Advisor's main responsibility will be to help members think creatively by bringing their experience to the table. He/ she should promote club activities to fellow faculty members and employees when necessary and assist club members with networking within the cycling community. If possible, the Advisor shall attend club events. Any assistance beyond the listed duties is welcomed, but not required. The advisor shall work closely with the organization in coordinating activities to ensure that they are conducted in compliance with MCKA policies and the laws.

ARTICLE 8: RESPONSIBILITIES

Each member of the club is responsible for his/ her actions and should accept any adverse consequences directly related to poor judgment calls.

Each member is also responsible for maintaining personal safety equipment and their physical well-being.

ARTICLE 9: AMENDMENTS

Section 1. Ratification

If an amendment is deemed necessary, it may be ratified starting with a proposal that will be sent to the officers. After a review, the amendment may or may not be ratified with a majority vote by all of the officers.

Section 2: Submittal to the Coordinator of Student Activities

Any revision to the constitution and/or by-laws must be approved by the Coordinator of Student Activities.

