

**Minutes of the meeting of IQAC Steering Committee held on 15-06-2015**

Venue: Conference Hall

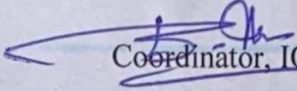
Time : 02.30 PM

**Present:**

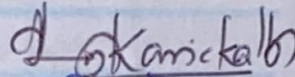
1. Fr Dr Roy Abraham P

In the chair

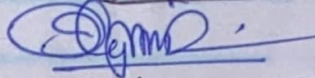
2. Dr Binu Thomas

  
Coordinator, IQAC

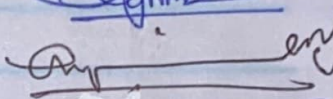
3. Fr Shaiju K.S



4. Fr John Cynai



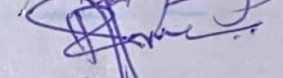
5. Chroth P Joseph



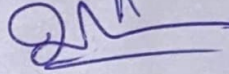
6. Melby Joseph



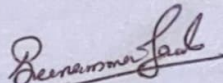
7. Mr. Ran R.A



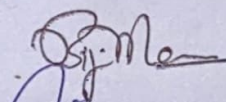
8. Dr. Jobi Bader



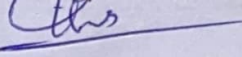
9. Berna Thomas



10. Biji P Mari



11. Titus J. Sam



The meeting started with a prayer.

The meeting held detailed discussions on various quality initiatives that have to be undertaken during the current academic year. The agenda of discussions were:

1. Approval of the continuous assessment scheme.
2. New curriculum for all PG programs.
3. Academic Audit.
4. Moodle LMS in course delivery.
5. Installation of Moodle in Google cloud.

6. Training session for teachers on Moodle LMS.
7. Training session for Students on Moodle LMS.
8. Conducting sample test on Moodle.
9. Staff attendance-Biometric punching system.

After detailed deliberations, the following decisions were taken.

1. To get the approval for the Continuous Assessment Scheme from the department council.
2. To introduce new curriculum for all the PG programs.
3. To conduct the first Academic Audit in January 2016 to assess the curriculum implementation and continuous assessments.
4. Decided to use Moodle LMS in course delivery.
5. To introduce Bio-metric punching system for attendance from this academic year itself.

The meeting came to a close at 04.00 PM

Dr. BINU THOMAS

CO-ORDINATOR, IQAC



Principal  
Marian College, Kuttikkanam



Minutes of the Conveners of IQAC Criteria meeting held on 05-08-2015

Venue: Principal's Office

Time : 02.30 PM

Present:

1. Fr Dr Roy Abraham P

In the chair

2. Dr Binu Thomas

Coordinator, IQAC

3. Fr. Shaiju K.S

*[Signature]*

4. Joby Ceynai

*[Signature]*

5. Chyck P Joseph

*[Signature]*

6. Dr. Rasi B.A

*[Signature]*

7. Netby Joseph

*[Signature]*

8. Dr Jobi Baku

*[Signature]*

9. Bijin P Mari

*[Signature]*

10. Sr. Italia Joseph Maria

*[Signature]*

11. Abid Thomas Mathew

*[Signature]*

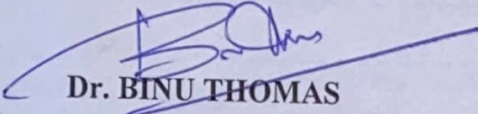
The meeting started with a prayer.

The IQAC Criterion Heads Meeting discussed about various quality initiatives for the academic year. The following items were discussed and decisions taken in the meeting.

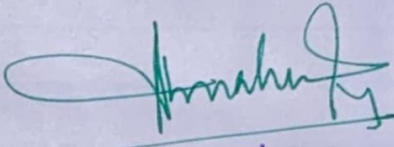
1. To conduct an Induction program for new staff.
2. To introduce new innovative programs.
3. To organize an IQAC stake holders meeting in the current academic year.
4. Decided to develop a software for co-coordinating the CA evaluation.
5. Decided to explore the possibility of consultancy in Moodle.

6. To conduct a One day workshop for teachers.
7. To launch Diploma courses in association with Marian community.
8. The meeting also held detailed and exhaustive discussions on the revision of curriculum of UG programs and decided to introduce the new curriculum from the next academic year onwards.

The meeting came to a close at 04.00 PM

  
**Dr. BINU THOMAS**

CO-ORDINATOR, IQAC

  
**Principal**  
**Marian College, Kuttikkanam**





## Minutes of the Heads of IQAC Criteria meeting held on 07-10-2015

Venue: Principal's Office

Time : 02.00 PM

### Present:

1. Fr Dr Roy Abraham P

In the chair

2. Dr Binu Thomas

Coordinator, IQAC

3. Fr. Shajunus

4. Chyto P Joseph

5. Dr. Rasi R.A

6. Dr Jobi Baker

7. Biju P Mari

8. Melby Joseph

9. Sr. Itaha Joseph Maria

10. DR JUBY GEORGE

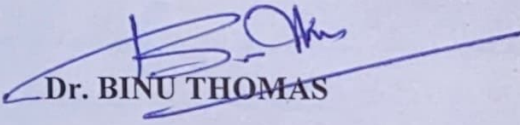
The meeting started with a prayer.

The IQAC Criterion Heads Meeting is held in the office room of the principal 7<sup>th</sup> October 2015 to discuss about various quality initiatives for the academic year. The following items were discussed and decisions were taken in the meeting.

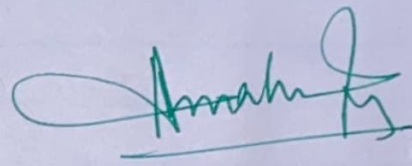
1. To conduct training classes for student leaders for value from each class.
2. To conduct mentoring.
3. To introduce women empowerment programs on the campus.

4. To launch a website for girls.
5. To institute institutional scholarships.
6. To upgrade the internet speed.
7. To conduct orientation classes in placement training.
8. To introduce WWS-(A mentorship initiative) and SSP.

The meeting came to a close at 03.30 PM

  
Dr. BINU THOMAS

CO-ORDINATOR, IQAC



Principal  
Marian College, Kuttikkanam



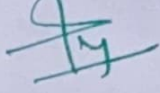
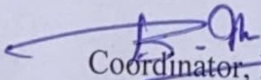
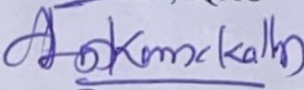
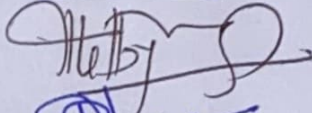
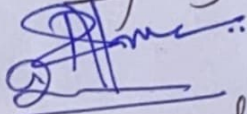
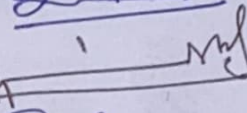
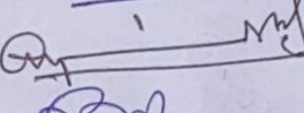
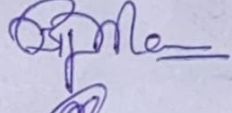
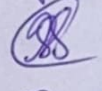
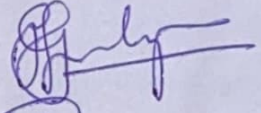
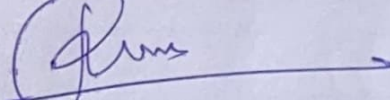


## Minutes of the IQAC meeting held on 10-01-2016

Venue: Principal's Office

Time : 02.00 PM

### Present:

- |                            |  |
|----------------------------|--|
| 1. Fr Dr Roy Abraham P     | In the chair         |
| 2. Dr Binu Thomas          | <br>Coordinator, IQAC |
| 3. Fr. Shajin Kk           |                       |
| 4. Melby Josep             |                      |
| 5. Dr. Rasi. R. A          |                       |
| 6. Dr. Jothi Balm          |                      |
| 7. Chyeth P Joseph         |                      |
| 8. Bijn P Mari             |                     |
| 9. Sr. Italia Joseph Maria |                     |
| 10. Dr. JUBY GEORGE        |                     |
| 11. Rony K. Bary           |                    |

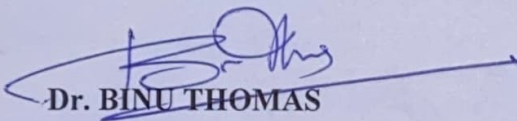
The meeting started with a prayer. The meeting discussed in detail various quality initiatives that are to be introduced this year and resolved the following:

1. To enhance students participation in youth festival and other extra-curricular activities.
2. To handle grievances of students online.
3. To conduct evaluation of faculty feedback.
4. To develop a kitchen garden in campus.
5. To conduct e-jaalakam training program for students.
6. Discussion about the project- 'Snehavedu'- Home for Homeless.
7. To invite Fulbright fellows on the campus.

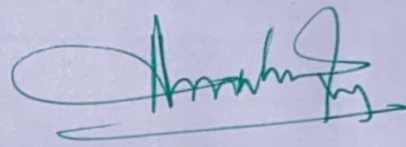
8. To conduct an international seminar –Diksha 2k16.

In addition the meeting held elaborate and meaningful discussions on the project-SNEHAVEEDU- Home for the homeless and decided to initiate a project for that in association with the students, faculty, PTA and the local community.

The meeting came to a close at 03.30 PM

  
Dr. BINU THOMAS

CO-ORDINATOR, IQAC



Principal  
Marian College, Kuttikkanam

